

**Change Management Process (CMP) Monthly Meeting
Product - Process
Wednesday, December 16, 2009**

Introductions and Announcements

Mark Coyne-Qwest began the meeting with introductions. He relayed that our coworker Lynn Stecklein had retired the prior week and that we would be realigning some of the CMP work.

Prior Monthly Meeting Minutes (Attachment A)

Mark Coyne-Qwest asked if there were any additional questions or comments on the Prior Monthly Meeting Minutes.

Review Global Action Items (Attachment B)

There were no Global Action Items for the December Product/Process Meeting.

Review Active CLEC Originated Change Requests (Attachment C)

There were no new CLEC CRs for the December Product/Process Meeting.

Review Active Qwest Initiated Change Requests (Attachment D)

PC121608-01 Improvements to CNLA and Mailout Sub categories

Mark Coyne-Qwest said we had hoped to have this work completed but that we are continuing to work on moving the notices to the correct categories in CNLA. We will revisit in the January CMP Meeting.

PC110209-1 Discontinue Geo/Max Interface USOCs in FCC RSS and AZ, MN & NE State tariffs

Mark Coyne-Qwest said the level 2 final notice announced on 12/9/09 and will become effective on 12/16/09.

Discussion of CMP Operations and Proposed Modifications to CMP Framework(Attachment E)

PC100909-1CM Modify CMP Document section 12.8 to combine current Tier 1 and 2

Mark Coyne-Qwest said that the CMP vote was originally scheduled for the November CMP meeting but due to discussion was delayed. On 12/01/09, Qwest received unanimous approval to accept the proposed changes. The results of the vote were sent 12/3/09 via a CMP notice. A Level 2 notice was distributed 12/1/09 to update the Expedites and Escalations business procedure with a planned effective date of 12/22/09. Mark said Qwest will be submitting a level 1 notice to update the CMP document associated with the 12/22/09 effective date.

Walk on Items (Attachment F)

Mark Coyne-Qwest relayed that there were two walk on items for December meeting.

PC120909-1 Eliminate Call Router Traffic Study – Cindy Schwartz-Qwest presented this CR. Cindy relayed that Qwest will be eliminating the Call Router Traffic Study Optional Feature USOCs VTM1X, VTM2X, SEPV5 which is part of the Business Voice Messaging Service in all 14 state tariffs and the proposed effective date was 2/1/10. Cindy identified that there are currently no Resale/ Wholesale Customers with these USOCs and requested this be reduced to a Level 2 notice.

Bonnie Johnson –Integra questioned if a Level 2 was necessary to meet the February 1 date.

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Susan Lorence –Qwest identified that we typically request a level 2 notice when there are no customers.

Bonnie Johnson –Integra responded that if there are no customers, Integra does not object to a Level 2 notice.

PC121109-1 Eliminate USOCs in Washington- Cindy Schwartze-Qwest presented this CR. Cindy relayed Qwest will be eliminating two Split intercept USOCs – S1WCX (Split Intercept – Change in name or message) and S1W1X (Split Intercept – 1 month) in Washington and there are currently no Resale/Wholesale Customers with these USOCs. Cindy relayed that the proposed implementation date has been changed from 3/5/10 to 3/22/10.

Bonnie Johnson –Integra questioned whether there will be any Intercept options remaining in Washington.

Cindy Schwartze-Qwest relayed that yes, there will be several others available as indicated in the Intercept PCAT.

There were no other questions.

General CMP Comments:

None

The December Product Process CMP Meeting was adjourned.

Maintain Meeting Details

Meeting Name:	December ProdProc CMP Meeting	Type	Monthly PNP
Meeting Date	12/16/2009	Area	Wholesale ProdProc

Attendee	Company	Attendance Type
Balvin, Liz	Covad	On Phone
Beck, Dawn	Qwest Corporation	On Phone
Bloemke, Brenda	Comcast	On Phone
Boudhaouia, Jamal	Qwest Corporation	On Phone
Bousfield, Carrie	Qwest Corporation	On Phone
Chapman, Mindy	Neustar Inc	On Phone
Coyne, Mark	Qwest Corporation	On Phone
Fauscett, Kasha	Comcast	On Phone
Hines, LeiLani	Verizon Business	On Phone
Holtz, Kathy	TDS Metrocom/USLink	On Phone
Houston, Neil	Qwest Corporation	On Phone
Isaacs, Kim	Integra	On Phone
Johnson, Bonnie	Integra	On Phone
Jones, Cherie	Charter Communications	On Phone
Lorence, Susan	Qwest Corporation	On Phone
Martinez, Denise	Qwest Corporation	On Phone
Moran, Ryan	Charter Communications	On Phone
Nelms, Matthew	Charter Communications	On Phone
Pasquale, Debra	Access Point Inc	On Phone
Preble, Lisa	Qwest Corporation	On Phone
Rogonjci, Emmy	Time Warner Telecom	On Phone
Schwartz, Cindy	Qwest Corporation	On Phone
Stewart, Karen	Qwest Corporation	On Phone
Troughton, Kathy	Charter Communications	On Phone
Van Dusen, Janean	Qwest Corporation	On Phone
Whaples, Kim	Qwest Corporation	On Phone
Williams, Susan	Qwest Corporation	On Phone